



COUNTY OF LOS ANGELES
DEPARTMENT OF PARKS AND RECREATION
"Creating Community Through People, Parks and Programs"

Russ Guiney, Director

May 16, 2006

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**APPROVAL OF APPROPRIATION ADJUSTMENT
(ALL DISTRICTS – THREE VOTE MATTER)**

**JOINT RECOMMENDATION WITH THE CHIEF ADMINISTRATIVE OFFICER THAT
YOUR BOARD:**

1. Find that the proposed actions do not meet the definition of a project under the California Environmental Quality Act (CEQA) as cited herein.
2. Approve the attached appropriation adjustment to increase the Department of Parks and Recreation's (Department) Services and Supplies appropriation by \$2,138,000 offset by a reduction in the Department's Salaries and Employee Benefits Budget in the amount of \$1,766,000, and by transferring \$372,000 from the Extraordinary Maintenance Budget.

PURPOSE / JUSTIFICATION OF RECOMMENDATION

On April 18, 2006 your Board approved an appropriation adjustment transferring \$1,464,000 into the Department's Services and Supplies budget from Salaries and Employee Benefits Savings to fund various services throughout the Department, which included one time start up costs for new facilities and other unanticipated costs incurred earlier in the Fiscal Year. In a related item your Board also approved the transfer \$2,289,000 in Salaries and Employee Benefits savings into the Extraordinary Maintenance Fund for various extraordinary maintenance projects at facilities which were inadvertently excluded from the list funded as part of the one-time expenditures included in the Department's Enhancing Parks Services Plan in Fiscal Year 2005-06.

Based on actual expenditures reflected in the e-County-wide Accounting & Purchasing System (eCAPS) through April 15, 2006, as well as a thorough review of current and Executive Offices • 433 South Vermont Avenue • Los Angeles, CA 90020-1975 • (213) 738-2961

anticipated commitments, the Department has determined that the additional \$2,138,000 in services and supplies appropriation is needed for the remainder of the 2005-06 Fiscal Year.

The Department is now requesting an additional appropriation adjustment to transfer \$1,766,000 in one-time savings in Salaries and Employee Benefits, and to reallocate \$234,000 previously allocated to the Extraordinary Maintenance Budget, to fund Services and Supplies expenditures, which include costs for rate increases and rising prices of fuel, natural gas and other utilities. In addition, the Department is requesting that \$138,000 be transferred from the Extraordinary Maintenance Fund to the Department's Operating Budget for reimbursement of additional deferred maintenance expenditures.

Implementation of Strategic Plan Goals

The proposed actions will support Strategic Plan Goals: 1. Service Excellence, 3. Organizational Effectiveness, 4. Fiscal Responsibility, 5. Children and Families Well-Being, and 6. Community Services by providing financial support for enhancing new park facilities, and new programs and services.

FISCAL IMPACT / FINANCING

The proposed actions will have no net impact on the County's General Fund as the proposed expenditures are offset by one-time savings in the Department's Salaries and Employee Benefits Budget.

FACTS AND PROVISIONS / LEGAL REQUIREMENTS

None.

IMPACT ON CURRENT SERVICES

The recommended action will allow the Department to continue to provide enhanced services to the public by providing the additional appropriation to fund the related expenditures.

The proposed actions will not affect any other ongoing operations or services to the public.

ENVIRONMENTAL DOCUMENTATION

The proposed actions are exempt from CEQA in that the actions do not meet the definition of a project according to Section 15378 (b)(2)(4)(5) of the State CEQA

Guidelines because the actions are administrative activities which do not involve any commitments to any specific projects which may result in a potentially significant physical impact on the environment.

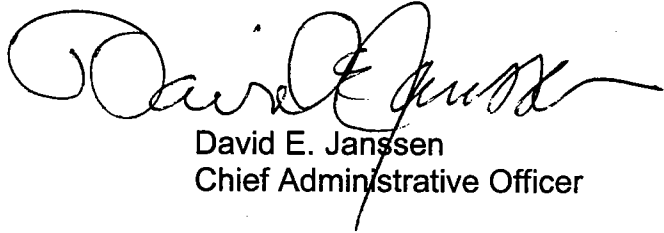
CONCLUSION

Please instruct the Executive Officer-Clerk of the Board to forward one conformed copy of the letter and appropriation adjustment to the Auditor-Controller and Chief Administrative Office and forward three conformed copies of this letter and the attachments to the Department of Parks and Recreation for distribution.

Respectfully submitted,



Russ Guiney
Director



David E. Janssen
Chief Administrative Officer

Attachments (1)

c: Executive Office (22)
 County Counsel
 Chief Administrative Office
 Auditor-Controller

COUNTY OF LOS ANGELES
REQUEST FOR APPROPRIATION ADJUSTMENT

DEPT'S. No. 600-09

DEPARTMENT OF PARKS AND RECREATION

MAY 18, 2006 ~~XX~~

AUDITOR-CONTROLLER.

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. WILL YOU PLEASE REPORT AS TO ACCOUNTING AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF ADMINISTRATIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

FISCAL YEAR 2005-06

2-VOTE MATTER

FINANCING SOURCES

Parks and Recreation
Salaries & Employee Benefits
A01 - PK - 27640 - 1000
\$1,766,000 - Decrease Approp.

Extraordinary Maintenance
Services & Supplies
A01 - BS - 12810 - 2000
\$372,000 - Decrease Approp.

FINANCING USES

Parks and Recreation
Services & Supplies
A01 - PK - 27640 - 2000
\$2,138,000 - Increase Approp.

Justification:

Appropriation adjustment to increase Services and Supplies appropriation by \$2,138,000 offset by a reduction in Salaries and Employee Benefits Budget in the amount of \$1,766,000 and to transfer \$372,000 from the Extraordinary Maintenance Budget.


Teresa Lam, Account Officer I

CHIEF ADMINISTRATIVE OFFICER'S REPORT

REFERRED TO THE CHIEF
ADMINISTRATIVE OFFICER FOR

ACTION

RECOMMENDATION

APPROVED AS REQUESTED

AS REVISED

CHIEF ADMINISTRATIVE OFFICER

APPROVED (AS REVISED):
BOARD OF SUPERVISORS

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BY

DEPUTY COUNTY CLERK

AUDITOR-CONTROLLER

BY John Jung
MAY 3 2006

No. 353